

COURSE OVERVIEW

Companies that embrace the principles of the lean are able to deliver the greatest value to their customers at the lowest possible cost. Implementing these principles requires a process, the lean method for delivering business change and improvement are Kaizen Events.

Kaizen means improvement in Japanese; Kaizen Events are therefore improvement events. The purpose of kaizen events is to go beyond normal productivity improvements that employees make to simple processes. They provide a structure which when completed correctly, humanises the workplace, eliminates difficult or problematic work and teaches employees to experiment with different ways of working in a controlled environment. A focused improvement event, designed to address a particular issue over the course of a week is often called a "kaizen blitz". Events are normally limited in scope but usually provide further issues that are typically used in later blitzes.

All levels of an organization can participate in kaizen. The event can be individual, suggestion system, small group, or large group. Normally a local improvement within a workstation or office area and involves a small group in improving their own work environment and productivity. This group is often guided through the kaizen process by a facilitator.

WHO WILL THE COURSE BENEFIT?

This three day workshop is for business and operations managers who wish to facilitate 'kaizen events' within their business.

COURSE OBJECTIVES

The purpose of this course is to provide instructions, primarily for event leaders and participants on how to conduct an event. Managers must take ownership and be actively involved in all aspects of lean events including the pre-event, event and post event activities.

SKILLS GAINED

Upon completion of this course delegates will understand:

- Background to Lean and the benefits of Kaizen.
- How to select teams for events.
- How to run kick off meetings.
- How to overcome barriers to improvement.
- How to manage Kaizen Events
- Standard work and routing
- Documentation and changes required
- Post event evaluation and accountability

PREREQUISITES

Facilitators should have a basic foundation of Lean skills and knowledge, see LEA103 Lean Foundation Course or LEA105 Lean Practitioner.

DURATION & FORMAT

This is a 3 day course.

DATES & PRICES

January 10	February 10	March 10	April 10	May 10	June 10
		30 th – 1 st April Leeds			
July 10	August 10	September 10	October 10	November 10	December 10
			19 th – 21 st Warrington		
Members £735.00 Non-Members £885.00					

OTHER BUSINESS IMPROVEMENT TECHNIQUES COURSES

The following courses are suggested as suitable for those that have completed this course:

- BIS101 Problem Solving Techniques
- BIS102 Creating a Business Case
- BIS103 Introduction to Process Mapping
- BIS104 Value Stream Mapping
- BIS105 Removing Variation & Waste
- BIS106 Introduction to Minitab
- BIS107 Advanced Minitab
- BIS108 Introduction to Business Work-Out
- BIS109 Business Work-Out Facilitator
- BIS111 Error Proofing Business Processes
- BIS112 Understanding Value Creation

EXAMINATIONS

There are no examinations with this course.

FURTHER INFORMATION & BOOKINGS

For further information or to make a booking please call **01925 715245** or email events@northofenglandexcellence.co.uk